

MINUTES OF REGULAR MEETING
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 62
HARRIS COUNTY, TEXAS

June 9, 2017

THE STATE OF TEXAS §

COUNTY OF HARRIS §

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 62 (the "District") of Harris County, Texas, met in regular session, open to the public, at 7:30 a.m., on the 9th day of June 2017, at Municipal Operations & Consulting, Inc., 1825 Mason Road, Katy, Texas 77449, an office of the District outside the District's boundaries, and the roll was called of the duly constituted officers and members of the Board, to-wit:

S. J. Doehring, III	President
Kay Stephenson	Vice President
Robert Kincaid	Secretary
Janice Sijansky	Assistant Secretary
Lonnie Falk	Director

All Directors were present, thus constituting a quorum.

Also present were; Ms. Sara Ahlschlager of Wheeler & Associates, the District's Tax Assessor/Collector; Messrs. Greg Dubiel and Bruce Dubiel of Municipal Operations & Consulting, the District's Operator; and Mr. John R. Wallace of Bacon & Wallace, L.L.P., the District's Attorney. Mr. Robert Atkinson, P.E., of Edminster, Hinshaw, Russ & Associates, the District's Engineer, participated via telephone.

WHEREUPON, following a notation that notices of the meeting had been duly posted in accordance with law, copies of which are attached hereto as exhibits, the meeting was called to order.

APPROVAL OF MINUTES

Minutes for the meeting held on May 19, 2017 were presented for review and approval. Upon motion duly made and seconded, the Board voted unanimously to approve the minutes as presented.

TAX COLLECTOR/ASSESSOR'S REPORT

Sara Ahlschlager presented the Tax Assessor/Collector's Report, a copy of which is attached hereto as an exhibit. She stated 99.31% of the District's 2016 tax levy had been collected. She reported that the District had received the Preliminary Report of Appraised and Taxable Value from Harris County Appraisal District ("HCAD") for 2017. Ms. Ahlschlager

informed the Board that the preliminary value for 2017 was \$165,949,371; representing an increase of 10.15%. She also noted the preliminary value included 2016 personal property. Upon motion duly made and seconded, the Board voted unanimously to approve the Tax Assessor/Collector's Report as presented.

BOOKKEEPER'S REPORT

John Wallace then presented the Bookkeeper's Report, a copy of which is attached hereto as an exhibit. He informed the Board that Sueba USA Corporation had paid the \$200,435 tap fee and made a customer deposit in the amount of \$29,590 for the new San Remo apartments. He next reviewed the seventh month of the year-to-date budget, a copy of which is attached hereto as an exhibit. Mr. Wallace informed the Board that revenues had increased due to maintenance tax payments and tap fees. He noted the purchased sewer figure appeared to be incorreced and stated he would to the Bookkeeper about it. Upon motion duly made and seconded, the Board voted unanimously to approve the Bookkeeper's Report as presented.

OPERATOR'S REPORT

Greg Dubiel presented and reviewed with the Board the Operator's Report, a copy of which is attached hereto as an exhibit. He informed the Board the District's water accountability figure for the previous month was 96%, that the Williamsburg Regional Sewage Authority ("RSA") had operated at 37% of the permitted capacity, and that no major repairs had been required. Mr. Dubiel next reported that hurricane preparedness had been checked and completed. Upon motion duly made and seconded, the Board voted unanimously to approve the Operator's Report as presented.

ENGINEER'S REPORT

Robert Atkinson presented the Engineer's Report, a copy of which is attached hereto as an exhibit. Mr. Atkinson informed the Board that the bid opening for the hydropneumatic tank recoating project for Harris County Municipal Utility District No. 61 ("MUD 61") had been completed and the low bidder was CFG Industries, LLC in the amount of \$32,000.

With regard to the Regional Lift Station, Mr. Atkinson stated MUD 61's Engineer was still working on gathering flow data information. He informed the Board that the San Remo Apartments construction had commenced and the Water Meter Easement had been completed. He also noted the power lines were being rerouted across Mason Creek to the east boundary of the site. Mr. Atkinson reported that he wanted to locate a power pole near the detention outfall, and he would negotiate with Hill & White regarding the various issues involving the easement on the common boundary line.

Mr. Atkinson next informed the Board that the contracts between the RSA and W.W. Payton for the generator project had been prepared. He then noted he had nothing new to report on the utilities for University Center. He informed the Board he would get more details Upon motion duly made and seconded, the Board voted unanimously to approve the Engineer's Report as presented.

WATER PLANT

Mr. Atkinson next reported on his review of the 1982 plans for drainage of Colonial Parkway, which contained several notations that the ditch was installed as a District project and that the District would maintain it. He informed the Board that the drainage ditch was functioning, and he noted no maintenance was necessary at this time. He stated he did not find any requirements in the plans to relocate the ditch, and he said it was most likely constructed as a part of Colonial Parkway.

WILLIAMSBURG REGIONAL SEWAGE AUTHORITY REPORT

Director Kincaid stated the Authority Board met on the third Wednesday of the month, and there was nothing to report at this time.

ATTORNEY'S REPORT

Mr. Wallace informed the Board that the 2016 Audit had been completed and filed. Upon motion duly made and seconded, the Board voted unanimously to request proposals for the 2017 audit. The Board requested the Attorney send electronic copies of the 2016 Audit to the Directors.

OTHER MATTERS

A discussion ensued, and upon motion duly made and seconded, the Board voted unanimously to convene in Executive Session at 7:57 a.m. to discuss District real estate matters. The Board then reconvened at 8:52 a.m. Upon motion duly made and seconded, the Board authorized Mr. Wallace to respond to Hill & White to communicate the District's agreement to option 1 of Hill & White's proposal, including agreement to acquire the following parcels:

- 1) Northwest Water Plant site of 1.1 acres;
- 2) 20' (10') Water Line Easement;
- 3) 10' Water Line Easement; and
- 4) 30' Temporary Access Road

subject to the following:

- A) verification of 10' versus 20' Water Line Easement;
- B) verification of 30' Temporary Access Road; and
- C) relocation of the drainage on the sooner of either eminent development or thirty-six months;

and to authorize the President to execute the Purchase Agreement. It was noted that a special meeting might be required. Mr. Wallace stated he would stop the appraisal process on the alternate Water Plant site.

There being no further business to come before the Board, the meeting was adjourned.

Robert W. Kricard

Secretary, Board of Directors

(SEAL)

