

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 61
Minutes of Meeting of Board of Directors
November 25, 2025

The Board of Directors of Harris County Municipal Utility District No. 61 met at 1825 N. Mason Road, Katy, Harris County, Texas 77449 on November 25, 2025, in accordance with the duly posted notice of meeting, and the roll was called of the duly constituted officers and members of said Board of Directors, as follows:

Wheeler BeMent, President
Billy Lowery, Vice-President
W.R. Lusby, Secretary
Floyd J. Ball, Assistant Secretary
Jerry Owen, Director

And all of said persons were present, except Director BeMent, thus constituting a quorum.

Also present were Jonathan Liu and Anna Hunter of A&S Engineers, Inc. ("A&S"); Lonnie Wright and Claudia Garza of Municipal Operations & Consulting, Inc. ("MOC"); Vanessa Hernandez of Myrtle Cruz, Inc.; Ashlie Whittemore of Wheeler & Associates, Inc.; Angie Hartwell of First Environment Erosion Controls ("FEEC"); and Jacquelyn Goodwin of Marks Richardson PC ("MRPC").

The Vice President called the meeting to order.

As the first order of business, the Board considered comments from members of the public. No one present signed up to address the Board.

The Board next considered approval of the minutes of the Board of Directors meeting held on October 28, 2025. After discussion, Director Lusby made a motion to approve the minutes of the meeting held on October 28, 2025, as presented. Director Owen seconded the motion, which carried unanimously.

The Board next considered a report relative to security patrol services provided by the Harris County Sheriff's Office ("HCSO"). Director Lowery reported on activity in the District for the month of October. He presented the Contract Analysis and reviewed same with the Board. Director Lowery stated that the contract deputies have been responding to calls outside of the contract and have been vague with the amount of time they are spending outside of the contract. He stated that he will be meeting with the HCSO to address the matter. He then stated that there have been no felonious occurrences. He also noted that there has not been any additional information regarding the wrecked fire hydrant.

The Board next considered a report from FEEC relative to mowing and detention pond maintenance within the District. Ms. Hartwell presented the attached report and reviewed same with the Board. Director Owen stated that he walks Colonial Park regularly and has noticed some wet areas and rutting that he believes may be attributed to a leaking irrigation line. Ms. Hartwell stated that FEEC will inspect the matter. Director Lowery then stated that there are several valve boxes that are missing meter lids or need the lids to be replaced. Ms. Hartwell stated that FEEC will research the matter.

The Board next discussed the District's parks. No one present had anything new to report.

The Board next considered the status of surface water issues and the West Harris County Regional Water Authority ("WHCRWA"). Director Lowery gave an update on the status of projects for the WHCRWA. He then presented various handouts from the most recent meeting of the WHCRWA including the Notice of Meeting, Operations Report, Construction Status Report and Conversion Schedule, and reviewed same with the Board. Director Lowery stated that he spoke to the engineer for the WHCRWA regarding surface water conversion timeline.

Ms. Goodwin reported that the WHCRWA will not be increasing its fees for 2026.

The Board next considered the financial and investment reports and invoices presented for payment. Ms. Hernandez reviewed the attached bookkeeping reports, investment inventory reports and bills for payment with the Board. After review and discussion, Director Ball made a motion to approve the reports and authorize the disbursements identified therein. Director Owen seconded the motion, which unanimously carried.

The Board next considered the status of collection of taxes. Ms. Whittemore reviewed the attached tax assessor's report and the delinquent tax roll for the month of October. She noted that 0.55% of the District's 2025 taxes had been collected through October 31, 2025. After review and discussion of the reports, Director Lowery made a motion to approve the reports and authorize the disbursements identified therein. Director Ball seconded the motion, which unanimously carried.

There was next a discussion regarding the status of the District's delinquent tax accounts. The Board reviewed the attached Delinquent Collections Listing as of October 31, 2025. The Board next reviewed the attached report dated November 25, 2025, which had been prepared by the District's delinquent tax attorney, Perdue, Brandon, Fielder, Collins & Mott, L.L.P.

The Board next considered authorizing the design, advertisement for bids and/or award of construction contracts, status of construction contracts previously awarded and acceptance of sites and easements.

The Board next considered authorizing the preparation of plans for construction of Water Plant No. 2. Mr. Liu stated that A&S submitted the plans to the required agencies for review.

The Board next deferred the status of construction contracts as the District does not have any current construction projects.

The Board next considered the acceptance of site and/or easement conveyances for facilities constructed or to be constructed for the District. No one present had anything new to report.

The Board next considered the status of storm water quality permits. Mr. Liu stated that the renewal permit for the Mason Ranch Detention Pond storm water quality permit was accepted by Harris County and the new permit expires September 18, 2026. Mr. Liu stated that all of the other storm water quality permits are up to date.

The Board next considered a discussion regarding the WHCRWA water line easement acquisition. Mr. Liu stated that A&S is working with the WHCRWA design engineer concerning future surface water services at the Williamsburg Water Plant and the future Water Plant No. 2.

The Board next considered the status of the Katy Grand Village development. Mr. Liu stated that Harris County Municipal Utility District No. 62's engineer reached out to A&S to advise that the contractor tied into the District's waterline. He stated that action will be taken to ensure that the connection is removed.

The Board next considered the status of the Colonial Park pond fountains. Mr. Liu stated that Lake Management Services ("LMS") completed scheduled maintenance on November 10, 2025, and inspected fountains, lights and timers. He also stated that the timer clocks were updated for daylight savings.

The Board next considered the issuance of utility commitments. No one present had anything new to report.

The Board next considered a report on the District's water, sanitary sewer, and storm sewer systems for the month of October. Mr. Wright reported that the District accounted for 93% of the water pumped during the month of October and that MOC operated the District's facilities in compliance with their respective permits.

Mr. Wright next presented operation jobs completed over the past month and reviewed same with the Board.

Mr. Wright next requested that the Board consider authorizing MOC to turn over one (1) delinquent account to Collections Unlimited of Texas ("CUT") for collection in the total amount of \$35.61, as outlined in the attached Collections Lists and Charged Off Lists. After discussion, Director Lowery made a motion to authorize MOC to turn over the one (1) subject account to CUT for collection, as set out above. Director Ball seconded the motion, which unanimously carried.

The Board next requested that MOC delay water terminations until after the holidays but continue hanging door hangers.

The Board next considered the report on the regional sewage treatment plant, including compliance with the wastewater discharge permit. Mr. Wright stated that MOC operated the facilities in compliance with the plant permit, and the plant operated at 61% of capacity for the month of October.


The Board next considered the status of the Williamsburg Regional Sewage Authority. No one present had anything new to report.

The Board next considered the designation of a voting representative for the upcoming bylaws election being held by the Association of Water Board Directors ("AWBD"). After discussion, Director Lowery made a motion to designate Director Lowery as the District's voting representative for AWBD elections. Director Ball seconded the motion, which unanimously carried.

The Board next considered the review and collection of documentation requiring signature by the Board of Directors.

The Board next considered matters for possible placement on future agendas. The Board discussed the Board meeting in December and concurred to move the meeting date to December 16, 2025.

There being no further business to come before the Board, the meeting was adjourned.



Secretary, Board of Directors

ATTACHMENTS TO MINUTES OF BOARD OF DIRECTORS
November 25, 2025

1. FEEC Report
2. WHCRWA handouts
3. Bookkeeper's Report
4. Tax Assessor-Collector's Report
5. Delinquent Tax Report
6. Engineer's Report with related correspondence
7. Operations Report and related correspondence