

**HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 61**  
**Minutes of Meeting of Board of Directors**  
**December 16, 2025**

The Board of Directors of Harris County Municipal Utility District No. 61 met at 1825 N. Mason Road, Katy, Harris County, Texas 77449 on December 16, 2025, in accordance with the duly posted notice of meeting, and the roll was called of the duly constituted officers and members of said Board of Directors, as follows:

Wheeler BeMent, President  
Billy Lowery, Vice-President  
W.R. Lusby, Secretary  
Floyd J. Ball, Assistant Secretary  
Jerry Owen, Director

And all of said persons were present, thus constituting a quorum.

Also present were Jonathan Liu of A&S Engineers, Inc. ("A&S"); Claudia Garza of Municipal Operations & Consulting, Inc. ("MOC"); Vanessa Hernandez of Myrtle Cruz, Inc.; Emma Highberger of Wheeler & Associates, Inc.; Angie Hartwell and Ashlynn Martin of First Environment Erosion Controls ("FEEC"); Sergeant Warren Conner of Harris County Sheriff's Office ("HCSO"); and Jacquelyn Goodwin of Marks Richardson PC ("MRPC").

The President called the meeting to order.

As the first order of business, the Board considered comments from members of the public. No one present signed up to address the Board.

The Board next considered the financial and investment reports and invoices presented for payment. Ms. Hernandez reviewed the attached bookkeeping reports, investment inventory reports and bills for payment with the Board. After review and discussion, Director Lowery made a motion to approve the reports and authorize the disbursements identified therein. Director Ball seconded the motion, which unanimously carried.

The Board next considered authorizing the design, advertisement for bids and/or award of construction contracts, status of construction contracts previously awarded and acceptance of sites and easements.

The Board next considered authorizing the preparation of plans for construction of Water Plant No. 2. Mr. Liu stated that A&S submitted the plans to the required agencies for review.

The Board next deferred the status of construction contracts as the District does not have any current construction projects.

The Board next considered the acceptance of site and/or easement conveyances for facilities constructed or to be constructed for the District. No one present had anything new to report.

The Board next considered the status of storm water quality permits. Mr. Liu stated that all of the storm water quality permits are up to date.

The Board next considered a discussion regarding the WHCRWA water line easement acquisition. Mr. Liu stated that A&S is working with the WHCRWA design engineer concerning future surface water services at the Williamsburg Water Plant and the future Water Plant No. 2.

The Board next considered the status of the Katy Grand Village development. Mr. Liu stated that Harris County Municipal Utility District No. 62's engineer reached out to A&S to advise that the contractor tied into the District's waterline. He stated that action will be taken to ensure that the connection is removed.

The Board next considered the status of the Colonial Park pond fountains. Mr. Liu stated that Lake Management Services ("LMS") completed scheduled maintenance on December 8, 2025, and inspected fountains, lights and timers.

The Board next considered the issuance of utility commitments. No one present had anything new to report.

The Board next considered approval of the minutes of the Board of Directors meeting held on November 25, 2025. After discussion, Director Lowery made a motion to approve the minutes of the meeting held on November 25, 2025, as presented. Director Ball seconded the motion, which carried unanimously.

The Board next considered a report relative to security patrol services provided by the Harris County Sheriff's Office ("HCSO"). Director Lowery introduced Sergeant Conner and advised that he is the POV Coordinator under POV Security Patrol Agreement with the District. Sergeant Conner stated that he caught suspects attempting to break into a commercial building in the District to steal metal. He then stated that HCSO is experiencing issues with hiring and retaining employees due to the recent pay increases offered by other law enforcement agencies in the area, and that this has affected the number of POV deputies interested in working the POV Security Patrol Agreement. Sergeant Conner also stated that in addition to the hourly wage offered, the POV deputies are required to wait two months to be paid due to the way the work calendar falls and the scheduling of the District's monthly meetings. He then requested that the Board consider increasing the hourly wage for the POV deputies to \$60.00 per hour, and asked if the District would be able to pay the deputies a month in the arrears instead of two months in the arrears. The Board requested that the item be added to the agenda for the next meeting to consider same.

The Board next considered a report from FEEC relative to mowing and detention pond maintenance within the District. Ms. Hartwell introduced Ms. Martin to the Board. She then presented the attached report and reviewed same with the Board. Ms. Hartwell stated that there was some rutting found at Colonial Parkway on November 12<sup>th</sup>. She stated that she believes it is from a four-wheeler. Ms. Hartwell stated that all meter lids for valve boxes have been replaced. She also stated that all sprinkler heads are functioning properly.

The Board next discussed the District's parks. No one present had anything new to report.

The Board next considered the status of surface water issues and the West Harris County Regional Water Authority ("WHCRWA"). Director Lowery gave an update on the status of projects for the WHCRWA. He then presented various handouts from the most recent meeting of the WHCRWA including the Notice of Meeting, Operations Report, Construction Status Report and Conversion Schedule, and reviewed same with the Board.

The Board next considered the status of collection of taxes. Ms. Highberger reviewed the attached tax assessor's report and the delinquent tax roll for the month of November. She noted that 9.95% of the District's 2025 taxes had been collected through November 30, 2025. After review and discussion of the reports, Director BeMent made a motion to approve the reports and authorize the disbursements identified therein. Director Lowery seconded the motion, which unanimously carried.

There was next a discussion regarding the status of the District's delinquent tax accounts. The Board reviewed the attached Delinquent Collections Listing as of November 30, 2025. The Board next reviewed the attached report dated December 16, 2025, which had been prepared by the District's delinquent tax attorney, Perdue, Brandon, Fielder, Collins & Mott, L.L.P. The Board requested that MRPC research certain delinquent accounts listed on the report.

The Board next considered review and approval of the Interlocal Agreement with Harris County Municipal Utility District No. 62 relative to the provision of service to the Katy Grand Village development. Ms. Goodwin presented the Interlocal Agreement and reviewed same with the Board. After discussion, Director Ball made a motion to approve the Interlocal Agreement between the District and HCMUD No. 62 relative to the provision of service to the Katy Grand Village development, and to authorize the President to execute same on behalf of the Board and the District. Director BeMent seconded the motion, which unanimously carried.

The Board next considered a report on the District's water, sanitary sewer, and storm sewer systems for the month of November. Ms. Garza reported that the District accounted for 93% of the water pumped during the month of November and that MOC operated the District's facilities in compliance with their respective permits.

Ms. Garza next presented operation jobs completed over the past month and reviewed same with the Board. She stated that there were two (2) leaks within the District in the past month.

Ms. Garza next reported that water terminations are scheduled for January 6, 2026. After discussion, Director Lusby made a motion to approve water terminations after January 6, 2026. Director BeMent seconded the motion, which unanimously carried.

The Board next considered the report on the regional sewage treatment plant, including compliance with the wastewater discharge permit. Ms. Garza stated that MOC operated the facilities in compliance with the plant permit, and the plant operated at 60% of capacity for the month of November.

The Board next considered the status of the Williamsburg Regional Sewage Authority. No one present had anything new to report.

The Board next considered the review and collection of documentation requiring signature by the Board of Directors.

The Board next considered matters for possible placement on future agendas.

There being no further business to come before the Board, the meeting was adjourned.

A handwritten signature in cursive script, appearing to read "W. R. Smith", is written above a horizontal line.

Secretary, Board of Directors

ATTACHMENTS TO MINUTES OF BOARD OF DIRECTORS  
December 16, 2025

1. Bookkeeper's Report
2. Engineer's Report with related correspondence
3. FEEC Report
4. WHCRWA handouts
5. Tax Assessor-Collector's Report
6. Delinquent Tax Report
7. Operations Report and related correspondence