

MINUTES OF REGULAR MEETING
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 62
HARRIS COUNTY, TEXAS

December 13, 2018

THE STATE OF TEXAS §

COUNTY OF HARRIS §

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 62 (the "District") of Harris County, Texas, met in regular session, open to the public, at 7:30 a.m., on the 13th day of December 2018, at Municipal Operations & Consulting, Inc., 1825 Mason Road, Katy, Texas 77449, an office of the District outside the District's boundaries, and the roll was called of the duly constituted officers and members of the Board, to-wit:

Kay Stephenson	President
Robert Kincaid	Vice President
Janice Sijansky	Secretary
Lonnie Falk	Assistant Secretary
Marla Doehring	Director

All Directors were present, with the exception of Director Doehring, thus constituting a quorum.

Also present were Ms. Sarah Aschlager-Caudle of Wheeler & Associates, the District's Tax Assessor; Mr. Greg Dubiel of Municipal Operations & Consulting, the District's Operator; Mr. Robert Atkinson, P.E., of Edminster, Hinshaw, Russ & Associates, the District's Engineer; and Mr. John R. Wallace of Bacon & Wallace, L.L.P., the District's Attorney.

WHEREUPON, following a notation that notices of the meeting had been duly posted in accordance with law, copies of which are attached hereto as exhibits, the meeting was called to order.

PUBLIC COMMENTS

There were no public comments.

APPROVAL OF MINUTES

Minutes of the meeting held on November 9, 2018, were presented for review and approval. Upon motion duly made and seconded, the Board voted unanimously to approve the minutes as amended.

TAX COLLECTOR/ASSESSOR'S REPORT

Sarah Alschlager-Caudle presented and reviewed the Tax Assessor/Collector's Report, a copy of which is attached hereto as an exhibit. She informed the Board that 4.25% of the District's 2018 tax levy had been collected. Ms. Caudle next presented the Delinquent Tax Report, a copy of which is attached hereto as an exhibit. Upon motion duly made and seconded, the Board voted unanimously to approve the Tax Assessor/Collector's report as presented, including payment of the checks listed thereon.

BOOKKEEPER'S REPORT

Mr. Wallace presented the Bookkeeper's Report, a copy of which is attached hereto as an exhibit. He informed the Board that Pay Estimate No. 6 from Nunn Construction Ltd. was being paid in the amount of \$145,882.80. He then reviewed the first month of the year-to-date budget and the investment report, copies of which are attached hereto as exhibits. Upon motion duly made and seconded, the Board voted unanimously to approve the Bookkeeper's Report, the Investment Report, and payment of bills listed therein.

OPERATOR'S REPORT

Greg Dubiel presented the Operator's Report, a copy of which is attached hereto as an exhibit. Mr. Dubiel informed the Board that effective January 1, 2019, the West Harris County Regional Water Authority ("WHCRWA") fees would increase to \$2.95 per 1,000 gallons. Upon motion duly made and seconded, the Board instructed the Operator to implement the new WHCRWA fees. Upon motion duly made and seconded, the Board voted unanimously to approve the Operator's Report.

ENGINEER'S REPORT

Robert Atkinson presented the Engineer's Report, a copy of which is attached hereto as an exhibit. Mr. Atkinson presented for Board approval Pay Estimate No. 6 from Nunn Constructors Ltd. for the Water Plant No. 1 project. Upon motion duly made and seconded, the Board voted unanimously to approve Pay Estimate No. 6 as presented. Mr. Atkinson reported a sanitary control easement was being prepared; although, he noted that the plat had not been filed.

With regard to the Bond Application Report, Mr. Atkinson informed the Board that the Report was being prepared and the cost summary was in process. He stated that Sueba Investments 308, Ltd. had provided the land cost information and the information requested from Parkside Capital for project expenses and closing statements had been submitted. Mr. Atkinson informed the Board that the cost summary would be ready for review at the next meeting.

With regard to the University of Houston ("U of H"), Mr. Atkinson stated he reviewed the locations and configurations for fire hydrants, meters, and backflow preventers. He informed the Board that U of H requested backflow preventers be outside the buildings near the right-of-way in an easement, and he noted that the plan submittals for the water meter had been received.

Mr. Atkinson informed the Board that the Andretti Karting Zone project was about to commence. With regard to the retail development on Franz Road, Mr. Atkinson informed the Board that a utility availability letter was provided to the developer for the proposed retail project. He reported that the utility fees would be handled subject to the terms of the Mutual Service Agreement.

Mr. Atkinson reported that the Sam Remo detention pond needed to be inspected to determine if the basin was acceptable to pass the Storm Water Permit. Mr. Wallace informed the Board that conveyance of the detention pond would be approved at the next meeting so that Champions Hydrolawn could begin providing maintenance to the pond.

Mr. Atkinson next reviewed the District's utility capacity calculations. He stated that the high densities were due to the construction of apartments. Assuming the District's share of the MUD No. 61 Water Plant and completion of the Water Plant Phases I and II, the District could serve a maximum of 3,500 equivalent single family connections ("ESFCs"). Mr. Atkinson stated the District might be short 1,000 ESFCs for the Wastewater Treatment Plant; however, capacity was available for purchase from other Wastewater Treatment Plant participants. He then informed the Board that capacity for the joint lift station might need to be increased.

With regard to the Hill & White development, Mr. Atkinson informed the Board that the tract might be sold to Harris County, which would decrease capacity usage. Mr. Wallace informed the Board the District needed to determine how it would recover the detention pond maintenance costs, and an estimate was also needed from Champions Hydrolawn for maintaining the detention pond. Mr. Wallace stated that Mr. Dubiel needed to determine rates for commercial tax exempt property accounts. He also discussed the District's obligation to move the drainage ditch to the lift station and install the storm sewer line. Upon motion duly made and seconded the Board voted unanimously to approve the Engineer's Report.

MUTUAL SERVICE AGREEMENT

Mr. Wallace next presented the Mutual Service Agreement with Harris County M.U.D. No. 64 covering a commercial tract at the southeast corner of Franz Road and the Grand Parkway, a copy of which will be kept in the District's permanent records. Upon motion duly made and seconded, the Board voted unanimously to accept the Mutual Service Agreement.

MEMORIAL PARK BENCH FOR S.J. DOEHRING, III

Mr. Dubiel informed the Board that a suitable location had been decided for S.J. Doehring's memorial park bench, and a bench had been selected. He reported that he was working on the plaque.

OTHER MATTERS

Director Stephenson informed the Board that she would be moving out of the District and she was resigning from the Board. She noted that she enjoyed working on the Board. Upon motion duly made and seconded, the Board voted unanimously to accept Director Stephenson's resignation.

Director Kincaid informed the Board that MUD 61 had contacted him about security for the subdivision, and was considering sharing the cost of the security patrol.

There being no further business to come before the Board, the meeting was adjourned.


Secretary, Board of Directors

(SEAL)

